

**PROPOSED  
MINUTES  
of the**

**APPROVED MINUTES**  
**June 16, 2021**  
**REGULAR MEETING of the BOARD OF EDUCATION**  
of the  
**SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT**  
Held in the Senior High School, Room 11  
Conklin, New York, County of Broome

**MEMBERS  
PRESENT:** Mr. Robert Strick  
Mr. Jack Bell  
Mrs. Mary Haskell  
Ms. Kelly Howe  
Mr. Ryan Remza  
Mrs. Suzanne Vimislik

MOTION Remza  
SECONDED Bell  
APPROVED 7/14/21

**MEMBERS  
ABSENT:** Mr. Mark Leighton

**ALSO  
PRESENT:** Mr. Roland Doig, Superintendent  
Ms. Natalie Brubaker, Assistant Superintendent  
Ms. Karen Mullins, District Clerk  
Mr. Ralph Schuldt – Director of Facilities  
Mr. John Dancesia – Attendance Officer  
Mr. Joel Carle – HS Asst. Principal  
Ms. Shannon Hogan – SVTA Representative  
Ms. Laura Dominguez – Resident  
Ms. D. Freije – Resident  
Ms. J. Gaska, Resident

Mr. Robert Strick, Board President, called the meeting to order at 6:00 p.m.

**RECORD OF ATTENDANCE** – Mr. Remza made a motion, seconded by Mr. Bell, to accept into record the attendance for the June 15, 2021, Regular Meeting of the Board of Education.

Upon vote the motion was approved unanimously. (6 yeses)

**VOICE OF THE PUBLIC #1** – No Comments

**NEW BUSINESS** – None

**FINANCIAL REPORT** – Mr. Bell made a motion, seconded by Mr. Remza, that the Board acknowledges receipt of the May financial reports.

Upon vote the motion was approved unanimously. (6 yeses)

**SUPERINTENDENT'S REPORT** – Mr. Doig announced that late this afternoon they received notification that there will be no restrictions to outdoor year-end celebrations, but did add that the guidance was that unvaccinated persons would still need to wear masks at these celebrations.

**Public Hearing – District Wide School Safety Plan** – Mr. John Dancesia gave an update regarding the District-Wide Safety Plan stating that the two new updates to the plan were four COVID lockdown drills and an update on the pandemic section.

**Resolutions** – Mr. Bell made a motion, seconded by Mrs. Howe, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 5 services recommended on the CPSE list dated 5/26/21
- Authorize the 43 services recommended on the CSE list dated 5/12 – 6/9/21

Resignations – that the following resignations be approved:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Nelissa Rupe	Bus Driver	Transportation	5/26/21
Amy Tarbox	Teacher Aide	High School	6/3/21

Appointment Senior High School Assistant Principal – that Joel Carle be appointed to the position of Assistant Principal, current assignment at the Senior High School, effective July 6, 2021, with a salary as per contract, with a four-year probationary period, and is eligible for tenure July 6, 2025.

Instructional Appointments – that the following instructional appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Certified</u>	<u>Rate of Pay</u>	<u>Effective Date</u>	<u>Tenure Date</u>
Alyson Herman	Teacher	Initial – <i>ELA 7-12</i>	As Per Contract	9/7/21	9/7/25
James Guth	Teacher	Initial – <i>Child Ed 1-6</i>	As Per Contract	9/7/21	9/7/25

Non-Instructional Appointments – that the following non-instructional appointments be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Natasha Hall	Custodian Donnelly	As Per Contract	6/16/21
Jacob Lasicki	Laborer District-Wide	As Per Contract	6/16/21

Instructional Substitute Appointment – that the following instructional substitute appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Robert Johnson	Substitute Teacher – Certified	As Per Contract	7/1/21

Non-Instructional Substitute Appointment – that the following non-instructional substitute appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Susan Martin	Substitute Bus Driver	As Per Contract	7/1/21
Nelissa Rupe	Substitute Bus Driver	As Per Contract	7/1/21

Summer School Appointments – that the following summer school appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Jennifer Potter	Summer School Teacher	Per Diem Hourly Rate of Pay	7/1/21
Elizabeth Strnatka	Summer School Teacher	Per Diem Hourly Rate of Pay	7/1/21
Megan Zappe	Summer School Teacher	Per Diem Hourly Rate of Pay	7/1/21

Special Education Liaison Coordinators – that Jennifer Potter and Michael Pixley be appointed Special Education Liaison Coordinators (shared position) for the 2021-22 school year at a stipend of \$800 each.

Athletic Department Appointment – that the following athletic department appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Kailen Doig	Lifeguard	As Per Contract	6/16/21

Food Service Bids – that the following food service bids be approved for the 2021-22 school year:

- Bread - Bimbo
- Grocery – Ginsberg, Renzi, Nardone's, Big Apple/Deli-Boy
- Ice Cream – Hersheys
- Meat & Cheese – Ginsbergs, Renzi, Slate Foods, BC Provisions, Lupo's, Big Apple Deli-Boy
- Milk – Upstate Niagara Cooperative
- Paper (Aug-Nov 2021) – Renzi, Sanico, LJC, Hill & Markes
- Processed Foods – Renzi
- Chicken Products – Renzi
- Smallwares – Kittredge, Hubert, Joseph Flihan
- Snacks – Ginsbergs, Renzi

Equipment Disposal – that the following equipment disposals approved:

- Whereas, the Susquehanna Valley School District has Item # 000251 Glyclean Coolant Recycler that no

longer has value to the district and since it is no longer used, let it be resolved that the Board of Education directs the district Purchasing Agent to remove it from inventory. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to: first

- sell them to a party willing to pay the highest price; second, if they cannot be sold, to donate them to another public school or charitable organization; and, third, if they cannot be sold or donated to dispose of it as trash or recycled.
- Whereas, the Susquehanna Valley School District has Clarinet #K82925 Conn & Clarinet #05849 Olds that no longer have value to the district and since they are no longer used, let it be resolved that the Board of Education directs the district Purchasing Agent to remove it from inventory. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to: first sell them to a party willing to pay the highest price; second, if they cannot be sold, to donate them to another public school or charitable organization; and, third, if they cannot be sold or donated to dispose of it as trash or recycled.
- Whereas, the Susquehanna Valley School District has obsolete Chromebooks that no longer have value to the district, let it be resolved that the Board of Education directs the district Purchasing Agent to remove it from inventory. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to: first sell them to a party willing to pay the highest price; second, if they cannot be sold, to donate them to another public school or charitable organization; and, third, if they cannot be sold or donated to dispose of it as trash or recycled.

Plumbing Services T&M – 2021-2022 Extension #3 – that the Susquehanna Valley Board of Education approve bid extension THREE - SV2018-2019:02 for Plumbing Time & Material as allowed in original contract not to exceed the May 12, 2021 CPI at bid prices to United Plumbing & Heating Inc. 868 Chenango St., Binghamton, NY 13901.

Budget Transfers – that the following budget transfers be approved:

<u>From</u>	<u>To</u>	<u>Amount</u>
A 9060.800-99-700	A 2110.471-99-990	\$40,000.00
A 9060.800-99-700	A 2250.472-99-400	\$30,000.00

Reserves:

- Resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education approves the funding of \$232,000 of the Retirement Contribution Reserve Sub-Fund (A 82800) to support future Teacher Retirement System Costs.
- Resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education approves funding of the Capital Reserve (A 87800) in an amount up to \$1,385,000.
- Resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education approves the reduction of the Tax Certiorari Reserve (A 86400) in the amount of \$190,000 based on outstanding claims.

Upon vote the motion was approved unanimously. (6 yeses)

**Resignations** – Mrs. Vimislik made a motion, seconded by Mr. Remza, that the following resignations be approved:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Brooke Moelder	Food Service Worker	High School	6/1/21
Mark Ward	Monitor	Middle School	9/3/21
Theresa Nocerino	Teacher Aide	Donnelly	6/30/21

Upon vote the motion was approved unanimously. (6 yeses)

**2021 Advisor Appointment**– Mr. Remza made a motion, seconded by Mr. Bell, that the following activity advisor for the 2021-22 school year be approved:

<u>Name</u>	<u>Activity</u>	<u>Rate of Pay</u>
Terri Howard	Middle School Yearbook	As Per Contract

Upon vote the motion was approved unanimously. (6 yeses)



**ASSISTANT SUPERINTENDENT'S REPORT – PDP Annual Plan** – Mrs. Brubaker discussed the 2021-22 Annual Professional Development Plan. She stated that this year's plan would not look much different this year. She did say that the one difference in the plan this year is that the mentoring plan is now a two year program.

**PDP Annual Plan** – Mr. Remza made a motion, seconded by Mr. Bell, that the Board of Education approve the District's 2021-2022 Annual Professional Development Plan as submitted and reviewed by the assistant superintendent. Upon vote the motion was approved unanimously. (7 yeses)

**BOARD OF EDUCATION DEVELOPMENT REPORT** – None

**VOICE OF THE ADMINISTRATORS** – Mr. Schuldt gave an update on the Smart Schools security camera project has started and is expected to be finished this summer in each building. He said that the district has submitted the paperwork to SED regarding the concession building and restrooms. Mr. Schuldt also mentioned a new shade structure and picnic tables for concession use, and that are continuing the work on the Saber branding around the district.

**VOICE OF THE PUBLIC #2** – Ms. Gaska and Ms. Dominguez thanked Mr. Doig, Mrs. Brubaker, and the District for everything they did this past year to keep the students safe. Mr. Doig commented that this past year was made possible with the support received from the parents and community.

**Executive Session** – Mrs. Vimislik made a motion, seconded by Mr. Bell, that the Board of Education meet in Executive Session to discuss personnel. Upon vote the motion was approved unanimously. (6 yeses)

At 6:34 p.m. the Board recessed

At 6:35 p.m. the Board met in Executive Session

At 6:40 p.m. the Board returned to Regular Session

**MOTION TO ADJOURN** – Mr. Remza made a motion, seconded by Mr. Bell, that the meeting be adjourned. Upon vote the motion was approved unanimously. (6 yeses)

There being no further business, Mr. Strick adjourned the meeting at 6:40 p.m.

Respectfully submitted,



Karen A. Mullins  
School District Clerk